



Green University of Bangladesh

Purbachal American City, Kanchan, Rupganj
Narayanganj-1461, Dhaka, Bangladesh

GUB/CE/251/705

Date: 14th June, 2025

Notice

Subject: Makeup (Final) & Overlap (Final) Examinations, Spring Semester 2025

The Makeup (Final) & Overlap (Final) examinations of Spring Semester 2025 will be held as per the following schedule. The students are advised to apply through the student portal.

Date of Application: 16th June, 2025 to 20th June, 2025

Starting Date of Examination: 29th June, 2025

Fee: Students will have to pay a fee of Tk. 2500/= per course for Makeup (Final) examinations.

No fee will be required for the overlap exam. Without payment of the fees, students are not eligible to sit for the Makeup Exams.

Eligible students:

- i. [Makeup Final] Missed the Final Examination for any valid reason (sickness, accident or any emergency official work).
- ii. [Overlap] Overlap of two courses at the same date and time in the Final examination, Spring 2025.

No student, reported for taking unfair means (Grade WH) in a course in the Midterm or Final examination, will be able to apply for the Makeup examination for that course.

Students are advised to download their admit cards from their student portal <https://studentportal.green.edu.bd/> clearing all the dues to attend the Makeup & Overlap Examination. Digital copy of admit card will be available online from 21st June, 2025. Exam schedule will be announced later.

Students are recommended to bring admit card and student ID card during examination.

Thanking you all for wholehearted co-operation in this regards.

Dr. Md. Ahsanul Alam
Controller of Examinations

Distribution for action to:

- i. Chairpersons of all the Departments of GUB
- ii. Program Coordinators of all the Departments
- iii. All the Faculty Members
- iv. Director, IT (For flashing in the website)
- v. Department Co-ordination Officers (for circulation in classes and for hanging on the notice board)

Copy for information to:

- i. Hon'ble Vice-Chancellor
- ii. Hon'ble Pro-Vice-Chancellor
- iii. The Treasurer
- iv. Deans of the faculties
- v. The Registrar
- vi. Director (F & A)